



Foreign Affairs Manual

2 FAM – General

Change Transmittal: GEN-357

Date: May 21, 2009

2 FAM 620 EDUCATIONAL FACILITY REPORTING REQUIREMENTS

Changes

1. This Change Transmittal issues updates in the following section:
 - **2 FAM 623** states that per 2 FAM 616, recipients receiving rewards are required to submit a Form DS-2028, Overseas Schools Grant Status Report.
2. **Change Transmittal** has replaced the term Transmittal Letter. Change Transmittal was selected as being more appropriate in this age of electronic information transmission.
3. Revisions since the last update appear in *italic* and *dark magenta*. Other than formal titles, the italic will be removed the next time the material is updated. Only current changes appear in italic, which provides an historical record of changes.
4. Officers are reminded that Department-issued materials not codified in the Foreign Affairs Manual or its supplemental Foreign Affairs Handbook series generally have no regulatory validity (see 2 FAM 1115.2).

Filing Instructions for Paper Copies

1. Remove and discard old subchapter 2 FAM 620 (TL:GEN-317, 03-08-2005; 3 pages) and replace it with new subchapter 2 FAM 620 (3 pages).
2. After inserting the material in the binder, insert this Change Transmittal letter immediately following the CT Checklist, then fill in the entry line for CT:GEN-357, and initial.

Distribution Notice

1. The Foreign Affairs Manual and Handbooks (unclassified) official version can be found on the State Department's Intranet site.

2. All posts and offices keeping paper versions of the Foreign Affairs Manual are responsible for maintaining the FAM on a current basis (see 2 FAM 1116.5).
3. Use **KFAM** and **AINF** TAGS on **all** communications on FAM/FAH issues; direct questions concerning issuance, validity, and updating to A/ISS/DIR. Direct questions concerning substance and interpretations to the office indicated at the end of this change transmittal letter.

(A/OPR/OS)